

**IN THE SUPERIOR COURT OF THE STATE OF ARIZONA
IN AND FOR THE COUNTY OF MARICOPA**

IN THE MATTER OF COVERAGE)
IN THE JUSTICE OF THE PEACE)
COURTS IN MARICOPA COUNTY)
_____)

ADMINISTRATIVE ORDER
No. 2004-060

Whereas, the 23 Justice Courts are in 20 separate locations and many Justice Courts are single court facilities,

Whereas, circumstances arise that require a Justice of the Peace to leave their court in otherwise normal working hours, creating a need for emergency judicial coverage, and

Whereas, the public expects that judicial services shall be available in each court of Maricopa County Monday through Friday during normal business hours,

Accordingly,

IT IS ORDERED:

1. Absence from the court is sometimes required of judges who must attend continuing education programs, attend meetings and attend to civic events important to the administration of justice. During these absences, it is important that the public continues to be served.
2. It is the policy of the Court to serve members of the public in an expeditious fashion. Therefore, judges are expected to be in their court. Absence from the court for more than one-half day in total shall be counted as vacation time if the absence is for personal reasons.
3. When a judicial officer is absent from the court for any reason other than the judges monthly meeting, the Justice of the Peace shall arrange with another judge to cover emergency matters that may take place in his or her absence. The Justice of the Peace may utilize another judge in an adjacent Justice Court, or another judge in a nearby Municipal Court in reasonable proximity, for coverage if the Justice of the Peace calls the Judge who will assume emergency duty and obtains their agreement.

4. The covering judge may receive faxes of emergency matters, conduct telephonic hearings, and fax orders back to the sending Justice of the Peace Court.
5. No member of the public shall be denied judicial services during normal business hours and shall receive service on any matter in need of emergency attention within two hours of filing.

DATED this 15th day of April, 2004.

Colin F. Campbell
Presiding Judge

Original: Clerk of the Superior Court

Copies: Hon. Jerry Porter, Associate Presiding Judge, Limited Jurisdiction Courts
All Maricopa County Justices of the Peace
Marcus Reinkensmeyer, Court Administrator for Trial Courts
Brian Karth, Court Administrator for Limited Jurisdiction Courts